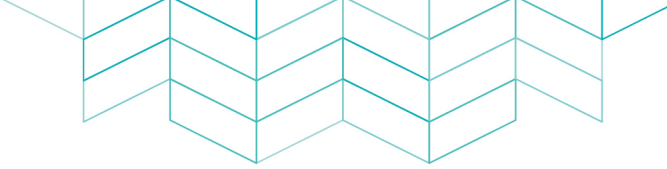


Pyrotechnics



Department: Event Services
Sub-Department: Audio Visual Production
Document Type: Procedure
Document Number: AVP.SOP.77
Version: 2

PROCEDURE DETAIL

BACKGROUND

Pyrotechnic displays conducted at Te Pae Christchurch are only conducted by companies with the required licences and permits and are approved by Te Pae Christchurch Management. These displays will be conducted in a manner that is safe for guests and staff.

Pyrotechnic effects may involve a significant level of risk which must be managed to ensure the safety of workers, patrons and others in the workplace, and comply with explosive and safety legislation.

PROCEDURE

Authorising Pyrotechnic Displays

- 1.1 Any person proposing to conduct a pyrotechnic display within the venue must give a minimum of 14 days' notice to the Event Coordinator. Late proposals will be considered on a case by case basis.
- 1.2 The Health, Safety and Security Manager must be advised of all requests for pyrotechnics to be fired within the venue, and all necessary documentation must be provided before any display is allowed to proceed.
- 1.3. Only authorised persons possessing a Pyro Technician's licence, displaying the authorisation to use theatrical/indoor fireworks, shall be permitted to stage a pyrotechnic display within the venue. This is subject to an acceptable safety management system and public liability insurance cover to the value of 20 million dollars.
- 1.4. The licence holder must give appropriate notice of any relevant regulatory authority.
- 1.5. Te Pae Christchurch must not allow a pyrotechnics display to be staged if it is known, or ought to be known, that the display will not fully comply with the safety requirements for the type of display.

Staging Pyrotechnics Displays

- 2.1. The setting, wiring, detonation and removal of approved pyrotechnics must be carried out by persons possessing a current Pyro Technician's licence displaying the authorisation to use theatrical/indoor fireworks.
 - 2.1.1. Only fireworks permitted under local laws can be used.
 - 2.1.2. Fireworks must be used in accordance with manufacturer's conditions.
- 2.2. Licence holders must have their licence in their possession whilst holding, storing, handling or firing pyrotechnics at the venue.
- 2.3. All preparation of pyrotechnics must be within the confines of the nominated/approved preparation area.
- 2.4. No quantity of pyrotechnics in excess of 15kg can be stored within the venue.
- 2.5. Pyrotechnics and special effects must be stored in an approved Te Pae Christchurch secure room with limited key access, suitable labelling and placards as per legislative requirements. This is to prevent unauthorised access/removal of effects and unintentional or malicious explosion of pyrotechnics.
- 2.6. Pyrotechnics must be securely affixed to fire as vertically as possible or away from performers and spectators with no possibility of the pyrotechnic charge to fall loose.
- 2.7. Prior to any pyrotechnics being fired, smoke detection isolation must be confirmed with a Te Pae Christchurch AV Production team member or Floor Coordinator.
- 2.8. For the duration of the pyrotechnic display at least two (2) suitable fire extinguishers are available with two (2) Te Pae Christchurch staff members on hand trained in the use of the fire extinguishers.

Pyrotechnics

2.9. All surrounding sets, scenery, drapes and costumes worn by talent and likely to be exposed to any fire during such displays are to be certified as fire retardant.

2.10. All flown equipment including lighting, sound, vision and set elements must be hung with steel slings (not synthetic).

2.11. Te Pae Christchurch Management, AV Production, Health, Safety and Security or Floor Coordination may at any time order the display to cease if they feel there is a good reason why the display should not continue.

2.12. It will be necessary upon request from the Te Pae Christchurch Management, AV Production, Health, Safety and Security or Floor Coordination to provide a demonstration of the pyrotechnics intended for use in the display.

After the display the Pyro Technician must ensure the area is safe and any ignited materials, misfires or pyrotechnic components are safely removed/defused and discarded.

The Pyro Technician licence holder is primarily responsible for ensuring that the display meets all safety requirements, and appropriate records of all displays, misfires and other incidents occurring during the displays are retained.